

**APPLICATION  
FOR  
EMPLOYMENT**



ISO 9001:2000 Certified

*We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.*

Position Applied For: \_\_\_\_\_ Date: \_\_\_\_\_

How did you learn about us? \_\_\_\_\_ Social Security Number \_\_\_\_\_

Name  
Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Full Physical Address  
Street & Number: \_\_\_\_\_

Mailing Address	Street & Number/PO Box	City & State	Zip Code
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Telephone Numbers	Residence	Cell	Emergency Contact	Contact Name/Relation
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Are you 18 years of age or older?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you available to work: Full Time _____  Part Time _____ Temp _____ Shift _____
Have you been employed here before?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you currently employed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
May we contact your current employer?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you currently on "lay-off" status and subject to recall?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have dependable means of transportation to and from work?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you prevented from lawfully becoming employed in this country because of VISA or Immigration Status? <i>PROOF OF CITIZENSHIP OR IMMIGRATION STATUS WILL BE REQUIRED AT TIME OF EMPLOYMENT.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of a felony within the last 7 years? If yes, please explain below: <i>Conviction will not necessarily disqualify an applicant from employment?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**EDUCATION SUMMARY**

	Name/Town & State	Course Study	Years Completed	Diploma/Degree
High School				
Undergraduate				
Graduate Professional				
Other (Specify)				

**ADDITIONAL INFORMATION**

*State any additional information you feel may be helpful to us in considering your application.  
Summarize special job-related skills*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE TO APPLICANTS: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.**

Are you capable of performing in a reasonable manner the activities involved in the job or occupation for which you have applied? \_\_\_\_\_ Yes \_\_\_\_\_ No  
 WHITNEY BLAKE COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER

**WHITNEY BLAKE COMPANY, PO BOX 579, BELLOWS FALLS, VT 05101**

**EMPLOYMENT EXPERIENCE**

Start with your present or most recent employment. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, national origin, disabilities or other protected status.

Employer Name and Address  Supervisor & Telephone #: Reason for Leaving:	Dates Employed	Work Performed
	From	
	To	
	Hourly Pay Rate	
Employer Name and Address  Supervisor & Telephone #: Reason for Leaving:	Dates Employed	Work Performed
	From	
	To	
	Hourly Pay Rate	
Employer Name and Address  Supervisor & Telephone #: Reason for Leaving:	Dates Employed	Work Performed
	From	
	To	
	Hourly Pay Rate	

**REFERENCES**

NAME	ADDRESS	TELEPHONE
NAME	ADDRESS	TELEPHONE
NAME	ADDRESS	TELEPHONE

**APPLICANT'S STATEMENT**

By signing below you are certifying that answers given herein are true and complete to the best of your knowledge. You also authorize investigation of all statements contained in this application for employment as may be deemed necessary in arriving at an employment decision. This application for employment shall be considered active for a period of 30 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I further hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment with this company is of an "at will" nature, which means the employee may resign at any time and the Employer may discharge at any time, with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document, by conduct, or any other means unless such change is specifically acknowledged in writing by an executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of this employer.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Do not write in this space

HR Processed \_\_\_\_\_ Date \_\_\_\_\_ HR Signature \_\_\_\_\_